



WORKPLACE SAFETY SYSTEM HANDBOOK

Table of Contents

| | |
|---|----|
| INTRODUCTION | 1 |
| CORPORATE WORKPLACE SAFETY POLICY | 1 |
| OCCUPATIONAL HEALTH & SAFETY COMMITTEES / SAFETY REPRESENTATIVES | 2 |
| HAZARD IDENTIFICATION, MONITORING & CONTROL | 3 |
| INSPECTIONS & WORK OBSERVATIONS | 3 |
| SAFE OPERATING PROCEDURES, PRACTICES & RULES | 4 |
| Clothing Guidelines..... | 5 |
| Smoking..... | 5 |
| Conduct | 5 |
| LOCK OUT / TAG OUT | 5 |
| SAFETY MEETINGS | 7 |
| PERSONAL PROTECTIVE EQUIPMENT | 7 |
| REPORTING & INVESTIGATING ACCIDENTS, INCIDENTS & DANGEROUS OCCURRENCES | 8 |
| ORIENTATION & TRAINING | 9 |
| EMERGENCY RESPONSE PLAN | 9 |
| HARASSMENT | 10 |
| WORKPLACE VIOLENCE | 10 |
| DRUG AND ALCOHOL POLICY | 10 |
| WASTE MANAGEMENT | 10 |
| WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM | 11 |
| WORKING ALONE | 15 |
| VISITOR & CLIENT SAFETY | 15 |
| RECORDS AND STATISTICS | 15 |
| INFORMATION SOURCES | 17 |

INTRODUCTION

EECOL Electric will work to assist and support all locations and sites to promote and ensure that the health and safety of all management, employees, customers and the public is at the forefront of all our operations.

The overall purposes of the Corporate Safety System and Guidelines for your own site specific Safety Program are:

- Working together to prevent incidents / events that can cause harm to people, damage to equipment, or impact the environment. The moral benefits of developing and implementing a safety program system are that we are taking responsibility for the quality of life of our employees, their families and the public. Taking appropriate measures to safeguard health and safety at EECOL Electric will strive to ensure that everyone will go home safely at the end of the day.
- To reduce costs associated with incidents, injuries, property damage and environmental violations. These events have costs both in dollars and in suffering associated with them. Safety is good business and the right thing to do.
- To ensure EECOL Electric meets legislative requirements outlined in Legislation – Provincial Occupational Health and Safety Acts and Regulations, The Criminal Code of Canada, the Human Rights Act, and the Environmental Act.

CORPORATE WORKPLACE SAFETY POLICY

EECOL Electric is committed to promoting, achieving, and continuously improving a safe and healthy work environment at all its locations, for all – management, employees, customers and the public. Management and employees as a cohesive team will participate and contribute to achieving a safe and healthy work environment that meets or exceeds the legislative requirements. Striving to ensure loss of any kind is prevented by the active participation of everyone in the organization, working together to fulfill their responsibilities as outlined in the Occupational Health and Safety System and Program Components, has vital and equal importance with the primary objectives of EECOL Electric.

Effective Date: May 27, 2005 Authorized by:



George Fleck, President & C.E.O.



Tom Crist, Executive Vice President & C.O.O.

It is the responsibility of Workers to:

- Carry out their duties in a safe and responsible manner with regard for their own health and safety, as well as for the health and safety of others, and with respect for property, public and the environment.
- Incorporate health and safety considerations into their daily tasks and decisions.
- Meet or exceed applicable Occupational Health and Safety Legislation, EECOL Electric policy, standards and procedures.
- Cooperate with EECOL management to meet our legal responsibilities with regard to the occupational health and safety program.
- Use the personal protective equipment, safeguards, guidelines and safe work practices, which are dictated by regulations or by the occupational health and safety system or program components.
- Inform supervisors of any conditions, which may affect their health and safety, or the health and safety of others.
- Offer suggestions to enhance this program.

OCCUPATIONAL HEALTH & SAFETY COMMITTEES / SAFETY REPRESENTATIVES

POLICY:

EECOL Electric ensures cooperative involvement of all workers through the establishment of joint Occupational Health & Safety Committees / Safety Representatives to deal with occupational health and safety issues and concerns.

PURPOSE:

- To meet legislative requirements.
- To utilize the worker and management experience, knowledge, and problem solving skills to identify, advise, consult, develop, and recommend.
- To allow involvement and input into the safety program, mutual resolution of issues and therefore a better understanding and compliance to the program.

It is the responsibility of Workers to:

- Present health and safety concerns to their immediate supervisor when they occur.
- Present health and safety concerns to the Occupational Health & Safety Committees / Safety Representatives when these cannot be resolved at the level of the immediate supervisor.
- Put their names forward if interested in serving on or as the Occupational Health & Safety Committees / Safety Representatives.
- Be alert and observant of safety and occupational health hazards on a daily basis and be prepared to seek solutions.
- Cooperate with the Occupational Health & Safety Committees / Safety Representatives.

HAZARD IDENTIFICATION, MONITORING & CONTROL

POLICY:

EECOL Electric will ensure that there is a process for reviewing work procedures / processes, workstations, equipment, materials, and work-sites for all workers and contracted services, to identify, monitor, eliminate or control hazards.

PURPOSE:

- To ensure that all workplace hazards are identified, monitored, eliminated or controlled to minimize injuries and physical losses.
- To provide adequate protection from recognized hazards where it is mandatory as per occupational health and safety legislation.
- To meet or exceed the legal obligations of jurisdictional legislation and industry best practices.

It is the responsibility of Workers to:

- Report any hazards to the supervisor immediately, or as soon as possible. The worker has the right to refuse any unusually dangerous work.
- Participate in programs established to evaluate, monitor, eliminate or control hazards.
- Comply with work area rules and requirements that include maintaining and wearing appropriate personal protective equipment and participating in education and training.

INSPECTIONS & WORK OBSERVATIONS

POLICY:

EECOL Electric will ensure a process for regular workplace inspections and work observations, to identify, monitor, eliminate and control hazards and associated risks. Regular workplace inspections shall be established in accordance with any legislated requirements and the EECOL Electric Occupational Health and Safety Program.

PURPOSE:

- To inspect all work areas, equipment and observe workers.
- To ensure a safe and healthy work environment & safety culture.
- To meet or exceed legislative requirements.
- To minimize or eliminate hazards / risks which may result in personal injuries / illnesses, loss to process or property damage.
- To promote and maintain a safety program based on the "Internal Responsibility System" where roles, responsibility, accountabilities are known and implemented.
- To monitor compliance with safety policy, procedures, rules and legislation.

- To communicate safety program standards, management expectations and to coach staff.

It is the responsibility of Workers to:

- Ensure hazards are identified, evaluated, monitored, eliminated and controlled.
- Participate in the workplace inspections.
- Participate in the work observation program.
- Participate in the development and updating of the workplace evaluation checklist.

GUIDELINES FOR CIRCLE INSPECTIONS:

Circle Checking or pre-start inspections are necessary to ensure the equipment is safe to operate both for the personnel and for the equipment.

The components to be checked, but not limited to:

1. Circle check for personnel in the area
 - Check for people who may be working around the equipment. Walk completely around the equipment, looking underneath or above.
2. Visually check the lines and wiring of equipment
 - Report any leaks or signs of wear for repair as soon as possible
3. Check any belts or rollers
 - Check that all belts and rollers are in place, with appropriate tightness and in good condition
4. Check any safety devices
 - Ensure that all safety devices or alarms are in place and are in working order.

Specific Equipment has specific circle check requirements that are outlined by the Safe Practices and Safe Operating Procedures and are done by individuals operating equipment.

SAFE OPERATING PROCEDURES, PRACTICES & RULES

POLICY:

EECOL Electric will ensure that safe work practices, procedures, and rules are written and adhered to.

PURPOSE:

- To outline what is to be done in general terms, safety practices will be developed and implemented.
- To outline a step-by-step description of how to complete a job safely and efficiently, a safe operating procedure will be developed and implemented.
- To outline directives that guide and control action or behavior, general safety rules will be developed and implemented.

- To ensure the health and safety of our employees, visitors and clients
- To maintain professional standards

It is the responsibility of Workers to:

- Carry out their duties in a safe and professional manner with regard for their own health and safety, as well as for the health and safety of others, and with respect for property, public and the environment, with consideration of meeting or exceeding applicable Occupational Health and Safety Legislation, EECOL Electric policy, standards, guidelines and procedures.
- Know and follow all safety practices, procedures, and rules applicable to them and the work that they perform.

Clothing Guidelines

- All jewelry must be removed (including earrings) when working in the warehouse (this applies to all staff).
- All staff must wear clothing appropriate to the type of work in which they are engaged.
- Loose, frayed, or dangling clothing (ex: ties) must not be worn around moving machinery or other sources of entanglement or electrocution.

Smoking

- Will only be permitted in designated smoking areas as per regional management regulations and applicable bylaws. Smoking regulations are to be obeyed and adhered to.
- Smoking while fuelling, changing propane tanks, or working with flammable materials is strictly prohibited.

Conduct

- Horseplay and / or fighting are strictly forbidden while on EECOL Electric premises.
- Compressed air is not to be used to blow dust from body parts or clothing. Never point an air hose at another person.
- Under no circumstances may any worker ride on running boards, fenders, side rails, forks, pallet skids, or lift trucks while vehicles or machinery are in motion.

LOCK OUT / TAG OUT

POLICY:

EECOL Electric shall ensure that the safety of all workers is considered during the maintenance and operation of equipment. Lock Out / Tag Out will be performed when there is a risk of injury to workers, damage to equipment and/or loss to process.

PURPOSE:

- To provide a process where all sources of energy are neutralized to prevent accidental or unexpected motion or energy release.
- To ensure that a lock out / tag out procedure is practiced every time a piece of equipment needs to be maintained or repaired.

DEFINITION:

Lockout:

- Lockout is the use of a lock or locks to render equipment inoperable or to isolate an energy source. Lockout is to prevent an energy-isolating device from accidentally or inadvertently being operated while workers are performing maintenance on equipment, including wire machines.

It is the responsibility of Workers to:

- Carry out their duties in a safe and responsible manner, following the policy and procedures.
- Inform the supervisors of any condition that may affect their health and safety or that of their coworkers when applying the policy and procedures.
- Cooperate with work inspections and work observations when application of the policy and procedures are monitored.
- Offer suggestions that would improve the policy and procedures.

LOCK OUT / TAG OUT PROCEDURES:

- Inform your supervisor and others in the affected area, who, when and where lockout is going to occur.
- Identify the energy system that you are to shut down.
- Identify the hazards and how they should be controlled. Ask your supervisor if you are unsure or have any questions.
- Shut down the equipment using the normal stopping procedure for the equipment.
- Attach a lock and tag to the energy device.
- Attempt a start of the equipment to ensure de-energization.
- Complete the job task.
- After completion restore the equipment to safe operating mode. Be sure the equipment is operationally intact and that tools and other items are cleared.
- Ensure affected workers are aware the job is completed and equipment is being placed back into service.
- Remove all locks and tags.



SAFETY MEETINGS

POLICY:

EECOL Electric shall ensure that issues affecting the health and safety of the workers are communicated between management and workers in the forum of monthly safety meetings.

PURPOSE:

- To allow a forum to ensure effective communication between supervisor and worker.
- To provide opportunity for information sharing among supervisors, workers and contractors and increase general safety awareness.
- To provide training in safety and procedures.
- To encourage provision of feedback on safety issues and concerns.

It is the responsibility of Workers to:

- Attend safety meetings
- Bring forth any safety issues or concerns.
- Make suggestions to improve the safety program
- **NOTE: Safety issues should be raised to the Supervisor when they happen and not be held until the safety meetings.**

PERSONAL PROTECTIVE EQUIPMENT

POLICY:

Where it is not reasonably practicable to protect health and safety by administrative or design controls, EECOL Electric will take responsibility for requiring and / or providing suitable and adequate personal protective equipment and ensure it is used.

PROCEDURES:

Appropriate personal protective equipment will be required and / or provided to workers, clients and visitors. The equipment will be maintained and replaced as required.

Guidelines for Personal Protection:

EECOL Electric workers entering or working at client sites will wear personal protective equipment as designated by client policies and requirements. Please be prepared to bring your own personal protective equipment if traveling to client sites.

Personal protective equipment will be worn within EECOL Electric facilities as follows:

Footwear:

CSA approved steel toe safety footwear will be worn when your workstation is located in the warehouse. It will be manager's discretion to define the principal occupation of an individual and if they are required to wear the protective footwear or not. If the employee's principal occupation is not in the warehouse he/she must wear CSA approved footwear when working for an extended period of time or with specific tasks that require this protection outlined in procedure.

Eyewear:

CSA approved safety eyewear will be worn when performing job duties as:

- Wire Cutters
- With specific tasks that require this protection outlined in procedure.

Hand Protection:

Approved safety hand protection will be worn when performing job duties as:

- Wire Cutters
- With specific tasks that require this protection outlined in procedure.

Head Protection

Hard hats will be worn in designated area while wire machines are in operation (where required by branch).

Hearing Protection:

EECOL Electric will provide CSA approved hearing protection if and when required.

It is the responsibility of Workers to:

- Comply with the rules of this section and use the appropriate personal protective equipment where required.

REPORTING & INVESTIGATING ACCIDENTS, INCIDENTS & DANGEROUS OCCURRENCES**POLICY:**

EECOL Electric will ensure there is a process developed and followed to report incidents, accidents and dangerous occurrences that lead to injury or illness, loss to process and damage to equipment. All accidents, incidents and dangerous occurrences must be promptly reported to the immediate supervisor.

EECOL Electric will also develop and implement a process to investigate the facts and circumstances of dangerous occurrences, incidents or accidents that lead to injury or illness, loss to process and damage to equipment to determine root causes and develop actions to prevent recurrence.

PURPOSE:

- To meet the Occupational Health and Safety legislative requirements in the applicable jurisdiction.
- To provide a process that identifies a pathway for reporting incidents or accidents that lead to injury, illness, and loss to process or damage to equipment or property.
- To develop and implement investigation processes and activities directed at identifying the facts and root causes.
- To prevent recurrence through the development of controls or actions that address the determined root causes.

It is the responsibility of Workers to:

- Immediately report all dangerous occurrences, accidents / incidents to the immediate supervisor.
- Cooperate fully in an accident investigation.

ORIENTATION & TRAINING

POLICY:

EECOL Electric will provide, facilitate and / or coordinate, and record quality orientation, instruction, and training programs and initiatives to personnel in an effective and timely manner.

PURPOSE:

- The rapidly evolving work environment requires our employees to be provided with the skills, knowledge and abilities that meet their present needs and future requirements to perform their assigned tasks in a safe and efficient manner.
- These training programs and initiatives will be supportive and conducive to the companies goals and objectives, by assisting all to understand:
 - What is expected of them
 - What are the hazards and the risks associated with the tasks
 - How to control the hazards and the risks and perform jobs and tasks in a safe and efficient manner.

It is the responsibility of Workers to:

- Actively participate in all training provided.
- Ensure the relevant transfer of knowledge for all training is used.
- Identify all training needs to the supervisor from any sources (Hazard ID, Workplace inspections, Accident / Incident investigations).

EMERGENCY RESPONSE PLAN

POLICY:

EECOL Electric shall ensure that all facilities and work areas have a written Emergency Response Plan that includes responsibilities, procedures, and related resources.

PURPOSE:

To prevent or minimize fatalities, injuries or property / equipment damage.

It is the responsibility of Workers to:

- Be knowledgeable with the procedures and practices outlined within the Emergency Response Plan.
- Report all emergency response equipment that is in disrepair or non-functioning to the supervisor.
- Report all potential emergency situations to the supervisor immediately.
- Participate in emergency response plan drills.

HARASSMENT

EECOL Electric is committed to a healthy, harassment-free work environment for all our employees. EECOL has developed a company-wide policy intended to prevent harassment of any type, including sexual harassment, of its employees and to deal quickly and effectively with any incident that might occur. The full version of this policy is posted on the bulletin board and is printed in EECOL's Employee Handbook.

WORKPLACE VIOLENCE

EECOL Electric recognizes the potential for violent acts or threats directed against employees and will work to decrease the hazard and risk associated with violence in the workplace by any of its employees and/or by the general public. EECOL Electric is committed to providing a violence-free work environment. EECOL will not tolerate violent or intimidating behaviours, gestures or acts within the workplace and will deal quickly and effectively with any incident that might occur. The full version of this policy is printed in EECOL's Employee Handbook.

DRUG AND ALCOHOL POLICY

The use, sale, purchase, dispensing or possession of illegal drugs and the abuse of alcohol and prescribed drugs are inconsistent with EECOL's commitment to provide a safe and productive work environment for all our employees. It affects our ability to continue to deliver the high quality products and service that have made us a leader in the industry. Please be aware of EECOL's policy on Drugs and Alcohol printed in EECOL's Employee Handbook.

WASTE MANAGEMENT**POLICY:**

EECOL ELECTRIC shall ensure the proper and safe storage, handling, transportation and management of all EECOL's waste.

PURPOSE:

- A safe means of disposing all EECOL waste can prevent significant risks to the health and safety of employees, customers, the public and the environment.
- To ensure compliance with all applicable provincial regulations and impart environmental benefits in the communities EECOL serves.

It is the responsibility of Workers to:

- Take reasonable care to ensure the waste management policy is adhered to at all times.
- Use the personal protective equipment appropriate to the waste handling tasks they are required to perform.
- Report any hazards related to waste management to your Branch Manager/Supervisor.

HAZARDOUS MATERIALS:

Caution should be taken when storing, handling or disposing of hazardous materials. Examples of such materials common to EECOL branches may include:

- Degreasers
- Cutting, Air Tool, Penetrating oils
- RTV Silicon
- Epoxy Putty
- Hand Cleaner
- Glass Cleaner
- Wire Pulling Lubricants
- Cable Cleaners
- Contact Cleaner
- Paint (aerosol & cans)
- Thread Lube
- Sealing Cement/Fibre
- Duct Seal
- Corrosion Inhibitors
- PVC Solvent & Cement
- De-Ox
- Hand Cleaning Towels
- Fiberglass Cleaner/Wax
- Motor Lead Splicing Kits
- Cable Cleaning Pads
- Cable Splice & Termination Kits
- Mastic Pads & Tape
- Teck Connector Sealing Kits & Putty
- Hydraulic Oil
- Motor Oil
- Storage Batteries (Forklifts)
- Propane Tanks
- Hot Stick Refinishing Kits
- Acid Pens
- ThermoWeld Shot Cartridges
- Spray Adhesive
- Varsol
- Lamps Containing Mercury
- Ballasts with PCB

WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM

POLICY:

EECOL Electric will ensure the development, delivery and maintenance of a Workplace Hazardous Materials Information System (WHMIS). Workers will receive relevant information and training in the handling of products which could affect their health and safety. All controlled products entering the workplace will be properly labeled and have identifying symbols attached to each container. MSDS must be current and readily available to workers.

PURPOSE:

- To monitor and control chemical and biological hazards within the workplace
- To fulfill Occupational Health & Safety legislative requirements

DEFINITIONS:

WHMIS: Workplace Hazardous Material Information System

MSDS: Material Safety Data Sheet

Controlled Product: Those meeting the criteria defined in the controlled products regulations (Federal) for:

- Compressed gas
- Flammable and combustible material
- Oxidizing material
- Poisonous and infectious material
- Corrosive material
- Dangerously reactive material

Master Ledger: A centrally held product list and accompanying MSDS of all controlled products and consumer products of concern within EECOL Electric.

Products of Personal Use: Products used on ones person.

It is the responsibility of Warehouse Staff to:

- Ensure products are accompanied by a current MSDS (not more than 3 years old) before products are stored, handled or transported.
- Ensure all containers holding a controlled product are properly labeled, stored and catalogued while residing in the workplace.
- Ensure MSDS are readily available to:
 - All workers who work with or in proximity to controlled products.
 - OHC/Safety Representatives.
 - Customers purchasing controlled products.
- Monitor the shelf life of products.
- Wherever possible products should be substituted for products that are less hazardous to workers or eliminated from inventories.
- Disposal of products must be done to MSDS specifications and environmental law. If controlled products are consumed on site, empty containers should be tracked to ensure proper disposal.
- Maintain the Master Ledger and all other MSDS binders on site.

It is the responsibility of Workers to:

- Know where MSDS information is located.
- Prior to using any controlled product or product of concern, know and understand the significance of the information on the supplier labels and the MSDS.

- Handle controlled products in accordance with label and identifier alerts (including wearing necessary PPE).
- Follow employer directives to avoid removing, defacing or altering labels.
- Participate in all necessary WHMIS training.
- Inform supervisors of the presence of illegible labels and other means of identification or those which have been accidentally removed.

WHMIS Symbols and Classes



Class A
Compressed Gas

Contents under high pressure. Cylinder may explode or burst when heated, dropped or damaged.



Class B
Flammable and Combustible Material

May catch fire when exposed to heat, spark or flame. May burst into flames.



Class C
Oxidizing Material

May cause fire or explosion when in contact with wood, fuels and other combustible material.



Class D, Division 1
Poisonous and Infectious Material:
immediate and serious toxic effects

Poisonous substance. A single exposure may be fatal or cause serious or permanent damage to health.



Class D, Division 2
Poisonous and Infectious Material:
other toxic effects

Poisonous substance. May cause irritation. Repeated exposure may cause cancer, birth defects, or other permanent damage.



Class D, Division 3
Poisonous and Infectious Material:
biohazardous infectious material

May cause disease or serious illness. Drastic exposures may result in death.



Class E
Corrosive Material

Can cause burns to eyes, skin or respiratory system.



Class F
Dangerously Reactive Material

May react violently causing explosion, fire or release of toxic gases, when exposed to light, heat, vibration or extreme temperatures.

WORKING ALONE

EECOL Electric recognizes the importance of providing a safe and secure work environment for its employees and/or the general public. EECOL will ensure that there are safety plans in place for those that work alone and that these plans follow the guidelines outlined in the EECOL Electric Workplace Safety System Manual.

VISITOR & CLIENT SAFETY

POLICY:

EECOL Electric shall ensure a process to protect the safety and health of all visitors and clients of EECOL branches.

PURPOSE:

- to protect the safety and health of visitors to EECOL Electric, by communicating hazards and restricting access when necessary to hazardous locations by all persons, other than approved persons with appropriate information, training and supervision.
- to minimize the potential for injury to visitors and clients, as well as risk to EECOL Electric's business operations.

It is the responsibility of Workers to:

- Be knowledgeable with the procedures and practices outlined within the Visitor and Client Safety policy.
- Restrict access to areas where hazards exist to all persons other than approved persons.
- Report any hazards to your Branch Manager/Supervisor that should be communicated to ensure visitor and client safety.
- Approach and communicate safety expectations with visitors and clients as necessary.

RECORDS AND STATISTICS

POLICY:

EECOL Electric shall ensure maintenance of records and statistics to provide current and comparative information for management, supervisors, Occupational Health Committee, Safety Representatives and workers regarding safety performance.

PURPOSE:

- To identify trends and areas that require action and give a statistical overview of the safety program.
- To identify the effectiveness of, and / or areas needing improvement in the safety program.
- To take appropriate actions to reduce and eliminate injuries and equipment damage.

- To record and identify achievements and opportunities for improvements surrounding proactive safety responsibility fulfillment.

It is the responsibility of Workers to:

- Be aware of potential dangers in the workplace from the communication of the statistical information.

INFORMATION SOURCES

PROVINCIAL JURISDICTIONS:

Alberta

Workplace Health and Safety
Alberta Human Resources and Employment
9940 – 106 St.
Edmonton, AB., T5K 2N2
General Inquiries: (780) 415-8690
Toll Free: 1-866-415-8690
Fax: (780) 422-2720
E-mail: whs@gov.ab.ca
Web Site: www.gov.ab.ca/hre/whs/

British Columbia

Workers' Compensation Board of British Columbia
6951 Westminister Highway (Richmond, BC)
PO Box 5350 Stn. Terminal
Vancouver BC V6B 5L5

Workplace Safety and Health Inquiries

Ph#: (604) 276-3100
Toll-free in BC: 1-888-621-7233 (SAFE)

Health and Safety Emergency Accident Reporting

Toll-free in BC: 1-888-621-7233 (SAFE)
After hours: 1-888-922-4357
Web Site: www.worksafebc.com

Saskatchewan

Saskatchewan Labour
Occupational Health and Safety Division
1870 Albert St. Regina, SK. S4P 3V7
Toll-free in SK: 1-800-567-7233
Fax: (306) 787-2208
e-mail: webmaster@lab.gov.sk.ca

Saskatoon Office:

Phone: (306) 933-5042
Toll free: 1-800-667-5023
Fax: (306) 933-7339

Ontario

Ministry of Labour
Occupational Health and Safety Branch
655 Bay St., 14th Floor
Toronto, ON M7A 1T7
General Inquiries: (416) 326-7770
Toll free in Ontario: 1-800-268-8013
Fax: 416-326-7761
Email: webohs@mol.gov.on.ca
Web Site: www.gov.on.ca/lab/ohs

Manitoba

Workplace Safety and Health Division
Manitoba Labour and Immigration
200-401 York Ave.
Winnipeg, MB. R3C 0P8
General Inquiries: (204) 945-3446
Toll Free in MN: 1-800-282-8069
After Hours: (204) 945-0581
Fax: (204) 945-4556
Web Site: www.gov.mb.ca/labour/safety/

Northwest Territories & Nunavut

Worker's Compensation Board of Northwest Territories and Nunavut
PO Box 8888
Yellowknife, NT X1A 2R3
General Inquiries: (867) 920-3888
Toll Free: 1-800-661-0792
Fax: (867) 873-4596
E-Mail: Yellowknife@wcb.nt.ca
Web Site: www.wcb.nt.ca/home.htm

Yukon Territory

Yukon Workers' Compensation Health and Safety Board
401 Strickland St.
Whitehorse, YT Y1A 5N8
General Inquiries: (867) 667-5645
Toll free in Yukon: 1-800-661-0443
Fax: (867) 393-6279
e-Mail: worksafe@gov.yk.ca
24-hour Emergency Line for Reporting Serious Workplace Accident and Injuries (867) 667-5450
Web Site: www.wcb.yk.ca



EECOL
ELECTRIC

**Save tomorrow,
think safety today.**